

NOTICES OF AGENCY GUIDANCE DOCUMENTS

The Administrative Procedure Act requires the publication of guidance documents and substantive policy statements issued by agencies (A.R.S. § 41-1013(B)(14)). Substantive policy statements and guidance documents are written expressions which inform the general public of an agency's current approach to rule or regulation practice. Substantive policy statements and agency guidance documents do not include internal procedural documents which may only affect the internal procedures of the agency and do not impose additional requirements or penalties on regulated parties in accordance with A.R.S. Title 41.

NOTICE OF AGENCY GUIDANCE DOCUMENT

DEPARTMENT OF AGRICULTURE

[M07-640]

1. Title of the guidance document and the guidance document number by which the document is referenced.

Authority to sign for brand transfers

2. Date of the publication of the guidance document and the effective date of the document if different from the publication date:

This guidance document is effective as of November 7, 2007, and will be published in the November 30, 2007, edition of the *Arizona Administrative Register*.

3. Summary of the contents of the guidance document:

Under ARS § 3-1261, every person owning range livestock in this state shall adopt and record a brand with the Department of Agriculture Animal Services Division. In order to transfer ownership of a brand, the brand's owner must sign and acknowledge a bill of sale, which is then recorded by the Division. The purpose of this document is to list who has authority to sign a bill of sale for a brand transfer, which depends on the type of business entity or ownership group transferring the brand, and the type of supporting documentary evidence of authority required.

4. A statement as to whether the guidance document is a new document or a revision:

This is a new guidance document.

5. The name and address of the person to whom questions and comments about the guidance document may be directed:

Name: Jack Peterson, Associate Director, Environmental Services Division

Address: 1688 W. Adams St.
Phoenix, AZ 85007

Telephone: (602) 542-3575

6. Information about where a person may obtain a copy of the guidance document and the costs for obtaining the document:

A person may obtain this guidance document free of charge from the Department of Agriculture Animal Services Division at 1688 W. Adams St., Phoenix, AZ 85007.